

**THE CORPORATION OF THE TOWNSHIP OF LANGLEY**

**COUNCIL PROCEDURE BYLAW 2016 NO. 5199**

**AMENDMENT BYLAW NO. 5765**

**EXPLANATORY NOTE**

Bylaw No. 5765 amends Council Procedure Bylaw 2016 No. 5199 further clarifying electronic meeting provisions, adding electronic participation of speakers during Public Hearing Council meetings and other housekeeping matters.

**THE CORPORATION OF THE TOWNSHIP OF LANGLEY**

**COUNCIL PROCEDURE BYLAW 2016 NO. 5199**

**AMENDMENT BYLAW NO. 5765**

The Municipal Council of the Corporation of the Township of Langley, in Open Meeting Assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as “Council Procedure Bylaw 2016 No. 5199 Amendment Bylaw No. 5765”.
2. The “Council Procedure Bylaw 2016 No. 5199” as amended is further amended:

(a) Part 5 – Meetings of Council

Electronic Meetings

Section 5.19 Delete

Section 5.20 Delete

Section 5.21 Delete

Section 5.22 Replace with the following:

All meetings of Council may be conducted by means of electronic or other communication facilities.

Section 5.23 Replace with the following:

“In the event a Council meeting is to be held using electronic or other communication facilities by means of all members of Council attending electronically, public advisement will be placed on the Public Notice Posting Place and shall include:

- a) the method in which the meeting is to be conducted by means of electronic or other communication facilities; and
- b) the place where the public may attend to hear or watch and hear the Council proceedings.”

Section 5.26 Replace with the following:

“Council members may attend Regular and Special Council meetings by means of electronic or other communication facilities.

A Council member must advise the Township Clerk/Deputy Township Clerk of the intent to attend the meeting via electronic or other communication facilities:

- a) as soon as practical prior to the meeting; and
- b) prior to three (3) hours to the scheduled start of the meeting.”

Section 5.29 Add the following section:

- 5.29 “Submissions from speakers, applicants and applicant representatives may be provide via electronic or other communication facilities during Regular Council Public Hearing Meetings provided:
- a) the speakers, applicants, or applicant representatives contact the Legislative Services Department to register three (3) hours prior the scheduled start time of the meeting; and
  - b) the meeting is occurring at a location with the facilities to allow for electronic submissions.”

(b) Part 9 – Rules of Conduct and Debate

Recognition and Speaking Order of Council Members

Section 9.10 Replace with the following:

“A member may move a motion to divide a motion being debated where it is practical to separate the originating motion into two or more separate motions.”

(c) Part 12 – Minutes of Meetings

Minutes of the Proceedings of Council

Section 12.03 Replace with the following:

“The official records of Council and Committee meetings shall be the written minutes which have been adopted by Council or the Committee and signed by the Mayor and Corporate officer or Committee representative.”

(d) Appendix A – Council Meeting Agenda Headings

Replace with the following:

**“Appendix A - Council Meeting Agenda Headings**

The agendas for all Council Meetings may use the following headings under which the subjects will be listed in numerical order:

**Inaugural Meeting of Council**

- Oath of Office
- First Nation and Community Welcome
- Reports
- Appointments
- Acting Mayor Appointment
- Councillors' Inaugural Comments
- Mayor's Inaugural Address
- Termination

**Regular, Special and Public Hearing Council Meetings**

- Adoption and Receipt of Agenda Items
- Adoption of Minutes
- Motion to Resolve into Special Closed meeting
- Presentations
- Delegations (Up to five (5) Delegations)
- Reports to Council
- Bylaws for First and Second Reading
- Bylaws for First, Second, and Third Reading
- Bylaws for Consideration at Third Reading
- Bylaws for Final Adoption
- Development Permits
- Public Hearing
- Correspondence
- Minutes of Committees
- Associations and Other Government Agencies
- Mayor and Council Report
- Metro Vancouver Representative's Report
- Items Brought Forward for Public Information from Special Closed Meetings
- Items to be Brought Forward
- Items from Prior Meetings
- Other Business
- Termination"

NOTICE GIVEN THE 27<sup>th</sup> day of January 2022.

SECOND NOTICE GIVEN THE 3<sup>rd</sup> day of February 2022.

READ A FIRST TIME the \_\_\_\_\_ day of \_\_\_\_\_, 2022  
 READ A SECOND TIME the \_\_\_\_\_ day of \_\_\_\_\_, 2022  
 READ A THIRD TIME the \_\_\_\_\_ day of \_\_\_\_\_, 2022  
 ADOPTED the \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_ Mayor \_\_\_\_\_ Township Clerk