

Township of
Langley



Est. 1873

DIRECT DEPOSIT OF PAYROLL
AUXILIARY / TEMPORARY

EMPLOYEE NAME: _____

EMPLOYEE # : _____

Deposit my payroll to the following financial institution and account



(ATTACH VOIDED CHEQUE IN SPACE PROVIDED ABOVE)

BANK NAME AND ADDRESS	BANK TRANSIT #	BANK ACCOUNT #

FOR THE FINANCIAL INSTITUTIONS, A **COPY** OF A CHEQUE **MARKED VOID** SHOWING THE MICRO ENCODING ON THE BOTTOM IS REQUIRED TO AVOID ERRORS IN ESTABLISHING YOUR ACCOUNT.

OR

IF YOU DO NOT HAVE A CHEQUING ACCOUNT OR CHEQUES, PLEASE ATTACH A STAMPED DIRECT DEPOSIT FORM FROM YOUR BANK. PLEASE NOTE HAND WRITTEN INFORMATION **WILL NOT** BE ACCEPTED.

EMPLOYEES SIGNATURE

DATE