



Questionnaire

2019 BUDGET AND FINANCIAL PLAN

The Township of Langley is reviewing the Draft 2019-2023 Five-Year Financial Plan with emphasis on the 2019 Budget. Your input is valuable. This year you can provide feedback in one of two ways until February 25, 2019.

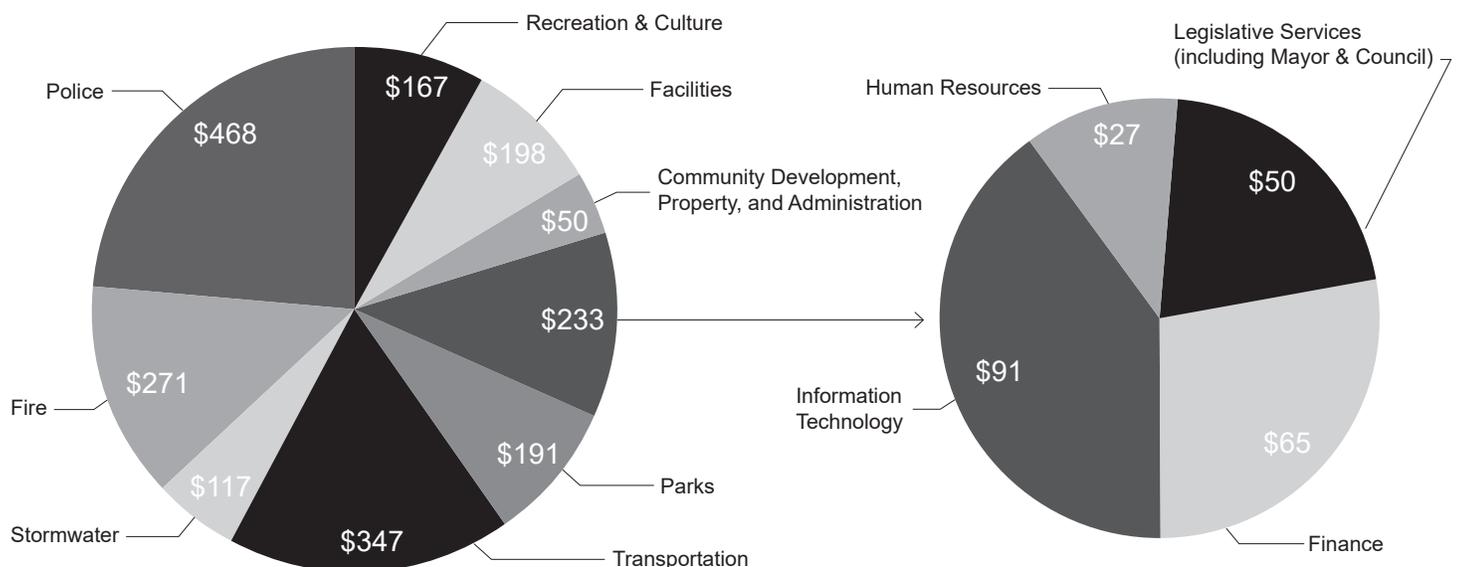
1. Visit tol.ca/budget and complete the budget questions using the budget simulator tool.
2. Complete this questionnaire. Using any of the following methods, return your completed questionnaire by February 25, 2019, to the attention of Finance Division, Township of Langley:

Mail: 20338 – 65 Avenue, Langley, BC V2Y 3J1 **Fax:** 604.533.6130 **Email:** tolbudget2019@tol.ca

As part of the 2019 budget public consultation process, the Township of Langley invites you to use the interactive budget simulator to help us understand your priorities and feedback on various civic services. The objective of the simulator is to encourage budget related feedback and help citizens gain a better understanding of the budget.

Section A below shows what service and support functions are paid for, in part, through your tax dollars. Water, sanitary sewer, and solid waste (garbage) are three functions supported by user fees from households subscribing to the services as indicated in Section B (next page).

A Services Supported by Property Taxes



A Services Supported by Property Taxes continued

The Draft 2019 Budget includes a 2.93% base property tax increase. The base property tax increase, for the past few years, has been stable at 1.95%. The additional increase of 0.98% for 2019 is due to the recent enactment by the provincial government of an Employer Health Tax, which added 1.22% to last year's base. The base property tax increase has been partially offset by increases in revenue.

Below are ten (10) budget packages for consideration, with the property tax impact noted beside each item for a residential property valued at \$942,948. If all packages are approved, the resultant annual property tax for each representative house would total \$2,082 (\$2,042 base + \$40 in additional services).

Information for property valued at \$942,948	Annual Tax Increase (%)	Annual Tax Increase (\$)	Annual Total (\$)
Base Property Tax Increase	2.93%	\$58	\$2,042
1. Commitment to Protective Services	+ 0.11%	\$2	-
2. Commitment to Infrastructure – Roads	+ 0.39%	\$8	-
3. Commitment to Infrastructure – Facilities	+ 0.35%	\$7	-
4. Commitment to Infrastructure – Parks	+ 0.32%	\$6	-
5. Commitment to Infrastructure – McLeod Athletic Park	+ 0.59%	\$12	-
6. Commitment to Sustainable Technology	+ 0.16%	\$3	-
7. Recreation Services	+ 0.07%	\$1	-
8. Engineering Services	+ 0.03%	\$1	-
9. Administration Services	+ 0.12%	\$3	-
10. Commitment to Sustainable Development	- 0.13%	(\$3)	-

B Services Supported by User Pay Fees

Amounts per household using Township services	Annual Fee Increase (%)	Annual Fee Increase (\$)	Annual Total (\$)
Water Service	+ 4.90%	\$24.86	\$532.09
Sewer Service	+ 10.79%	\$46.95	\$482.03
Solid Waste Service – garbage/organics collection	+ 13.79%	\$40.00	\$330.00

In reference to the information provided in sections A and B, please complete the questions (pages 3-13) within the following three categories:

1 Services Supported by Property Taxes – Proposed Property Tax Increase

This section asks if you would support or not support the proposed core property tax increase and tax increases for each of the ten decision items listed above in Section A.

2 Services Supported by User Pay Fees – Proposed User Fee Increases

This section asks if you would support or not support the proposed user fee increases for the three user pay service functions.

3 Top of Mind Issues

This section asks for your input on important issues facing your community.

Note: All feedback will be summarized and provided to Township Mayor and Council as part of the overall public input received during the budget process. We appreciate your interest in engaging in this annual budget consultation process, and we value your contributions.

1 Services Supported by Property Taxes – Proposed Property Tax Increases

Property Taxes	Thinking about all the programs and services you receive from the Township of Langley, what overall value do you feel you receive for your tax dollars?
<input type="checkbox"/> Very good value <input type="checkbox"/> Fairly good value <input type="checkbox"/> Fairly poor value <input type="checkbox"/> Very poor value <input type="checkbox"/> No opinion	

Universal Services Proposed base property tax increase for 2019 is 2.93%. The increase for a residential property assessed at \$942,948: Annual = \$58.16 Monthly = \$4.85	Universal Services include Parks, Transportation Utility, Stormwater Utility, and General (which includes Fire, Police, Facilities, Recreation and Culture, and General Government). The 2019 proposed base property tax increase of 2.93% will provide funding for non-discretionary expenditure increases for salaries and wages, RCMP contracts, utility contracts, service and maintenance contracts, and other operating costs. It will also provide funding for the Employer Health Tax recently mandated by the provincial government. This item alone has added 1.22% to the 2019 base.
Indicate your support for the proposed base property tax increase. <input type="checkbox"/> Strongly support <input type="checkbox"/> Support <input type="checkbox"/> Neutral <input type="checkbox"/> Oppose <input type="checkbox"/> Strongly oppose <input type="checkbox"/> No opinion	

Commitment to Protective Services includes: <ul style="list-style-type: none"> • RCMP 2 Members Starting October 1 +0.07% in 2019 +0.20% in 2020 • Police Services Lead Hand Guard Starting July 1 +0.02% in 2019 +0.02% in 2020 • Bylaw Clerk Starting July 1 +0.02% in 2019 +0.02% in 2020 The increase for a residential property assessed at \$942,948: Annual = \$2.26 Monthly = \$0.19	Council is considering adding two new RCMP Members starting October 1, 2019, at a prorated cost of \$86,000, a 2019 property tax increase of 0.07%. In 2020, a further nine months will be added at an additional 0.20%. Council is also considering adding a Lead Hand Guard, starting July 1 (0.04%), and a Bylaw Clerk, starting July 1 (0.02%). There is an ongoing demand for Regular Members in the Township of Langley due to population growth. If increases in police strength does not keep pace with the increase in population, response time to calls could be impacted and caseload per officer increased. An increase in caseload ultimately results in less time on the road and a possible increase in costly overtime. A new Lead Hand Guard would do scheduling of full-time and auxiliary guards, audits for prisoner safety, oversight of quality control, and assistance with training. A Lead Hand Guard would increase safety and improve efficiency in the cell block. As the Township continues to grow, the number of Bylaw Officers also continues to grow, as does the number of tickets issued and collected, service calls received, and accompanying paperwork. Addition of a Bylaw Clerk will support the ongoing efforts of Bylaw Officers, keeping them in the field and increasing efficiencies of the operation. To fund these additional positions would help to alleviate public and officer safety concerns.
Indicate your support for the proposed base property tax increase. <input type="checkbox"/> Strongly support <input type="checkbox"/> Support <input type="checkbox"/> Neutral <input type="checkbox"/> Oppose <input type="checkbox"/> Strongly oppose <input type="checkbox"/> No opinion	

<p>Transportation Infrastructure capital funding</p> <p>The increase for a residential property assessed at \$942,948:</p> <p>Annual = \$7.82 Monthly = \$0.65</p>	<p>Council is considering increasing the annual funding envelope for Transportation Infrastructure capital projects by \$500,000 with a corresponding property tax increase of 0.39%.</p> <p>Township’s Transportation Utility funds capital projects related to roads, bridges, paving, cycling, and pedestrian improvements. In 2015, it was determined that the level of funding, \$547,000, was not sustainable. It is currently projected that more than \$8 million in annual budget is required to fund transportation related capital projects.</p> <p>Council is working to incrementally increase the annual contribution to capital for transportation infrastructure. The amount being considered for 2019 will result in an annual contribution of \$2,550,000. An increase annually thereafter is a necessary step to both adequately sustain existing infrastructure and construct new infrastructure to meet the transportation needs of our growing community.</p>
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Indicate your support for the proposed base property tax increase.

Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>Facility Infrastructure capital funding</p> <p>The increase for a residential property assessed at \$942,948:</p> <p>Annual = \$7.03 Monthly = \$0.59</p>	<p>Council is considering increasing the annual funding envelope for Facility Infrastructure capital projects by \$450,000 with a corresponding property tax increase of 0.35%.</p> <p>As part of the current year capital budget process, over \$13 million of renewal and replacement work has been identified to be undertaken in 2019. Increased funding to specifically address these needs is required to minimize the potential for the breakdown and failure of key building components, which could result in facility closures, inability to address safety issues, and increased maintenance costs to deal with ongoing issues.</p> <p>Without an increase in the annual contribution to capital specifically for facilities, the Township will be required to identify other revenue sources, including redeploying funding required in other areas to ensure facilities are functioning safely, effectively, and efficiently.</p>
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Indicate your support for the proposed base property tax increase.

Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>Parks Infrastructure capital funding</p> <p>The increase for a residential property assessed at \$942,948:</p> <p>Annual = \$6.25 Monthly = \$0.52</p>	<p>Council is considering increasing the annual funding envelope for Parks Infrastructure capital projects by \$400,000 with a corresponding property tax increase of 0.32%.</p> <p>The increase requested above will bring the Parks base budget to \$2.26 million. To build new parks and replace existing infrastructure in a growing community experiencing an escalation in the cost of construction, a base budget of approximately \$4.0 million annually is required. This is over and above infrastructure funded by the development community.</p> <p>Developers contribute Development Cost Charges (DCCs) to the Township as a condition of their developments. DCCs can be used to fund approximately two-thirds of the cost of fencing, landscaping, drainage, irrigation, trails, and restrooms, changing rooms, playground equipment, and playing field equipment. The Township pays the remaining one-third and related assist factors.</p> <p>According to provincial regulations, the Park DCC program cannot fund tennis courts, parking (gravel, asphalt, or concrete), spray pools, skateboard parks (concrete or asphalt), dirt bicycle parks, sports equipment storage buildings, baseball backstops, lighting systems, bleachers, or fieldhouses, all of which must be funded from Township general revenue.</p>
<p>Indicate your support for the proposed base property tax increase.</p> <p><input type="checkbox"/> Strongly support <input type="checkbox"/> Support <input type="checkbox"/> Neutral <input type="checkbox"/> Oppose <input type="checkbox"/> Strongly oppose <input type="checkbox"/> No opinion</p>	

**Parks Infrastructure
capital funding
McLeod Athletic Park**

The increase for a residential property assessed at \$942,948:

One-time = \$11.72
Monthly = \$0.98

Athletics Canada announced, July 20, 2017, that the Township of Langley will host both the 2021 and 2022 Canadian championships at McLeod Athletic Park.

The track and field venue at McLeod Athletic Park has successfully hosted significant sport events in the past, including the BC Summer Games, BC Seniors Games, and the Legion National Track and Field event. The feature of the track and field venue is a 2,200 seat grandstand building complete with meeting rooms, change rooms, public washrooms, announcer’s booth, and concessions.

To prepare for the upcoming events and for potential future events, a request for upgrades and improvements to McLeod Athletic Park has been included in the 2019 capital budget. In support of the required upgrades, \$750,000 has been identified as a one-time operating contribution to capital, representing a 0.59% property tax increase.

The following improvements to McLeod Athletic Park are being proposed:

- Park Track and Field Improvements
- Park Arrival Point and Plaza
- Grandstand Roof Replacement
- Javelin Area Irrigation Improvements
- Washroom Roof Replacement

Indicate your support for the proposed base property tax increase.

- Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>Commitment to Sustainable Technology</p> <ul style="list-style-type: none"> • Business Application Analysts (2) Starting July 1 +0.08% in 2019 +0.08% in 2020 • Network Infrastructure Analyst Starting July 1 +0.04% in 2019 +0.04% in 2020 • GIS Analyst Starting July +0.04% in 2019 +0.04% in 2020 <p>The increase for a residential property assessed at \$942,948:</p> <p>Annual = \$3.23 Monthly = \$0.27</p>	<p>Over the past four years, the number of Township employees and the use of technology to deliver services has grown significantly: 16% more computers, 60% more servers, 164% increase in mobile devices, and additional business application systems to support day-to-day business functions.</p> <p>Council is considering providing funding for the following four positions, requiring a property tax increase of 0.16%:</p> <p>Senior Business Application Analysts (2) are required to support a growing portfolio of business systems that are used to deliver services to the public and operational business functions. With more and more departments turning to technology as a way to improve efficiency and effectiveness, it is important to ensure that the IT staff needed to support these efforts are available.</p> <p>Senior Network Infrastructure Analyst (1) is required to support the growing technology infrastructure that is foundational to the delivery of services to the public, as well as core business functions across the organization. As facilities are renovated (George Preston Recreation Centre), or new sites are added (Aldergrove Credit Union Community Centre and the airport terminal), the underlying network infrastructure needed to support those facilities and deliver public-facing services, such as Wi-Fi, is increasing rapidly in both scale and complexity. This additional resource will also support existing cybersecurity programs that are in place to protect the Township’s business systems and data.</p> <p>A Geographic Information System (GIS) Analyst (1) is required to respond to a sustained increase in demand for mobile device and web-based GIS data collection applications. These systems and tools allow both citizens and staff to view, analyze, and monitor spatial data.</p>
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Indicate your support for the proposed base property tax increase.

- Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>Recreation Services</p> <ul style="list-style-type: none"> • Weight Room Staffing at various facilities (Half Year) +0.03% in 2019 +0.03% in 2020 • Security at multiple facilities (Half Year) +0.04% in 2019 +0.04% in 2020 • Continued migration of all recreation facilities, including subsidiaries, to Financial System (Half Year) +0.02% in 2019 +0.02% in 2020 <p>The increase for a residential property assessed at \$942,948:</p> <p>Property Tax: Annual = \$1.30 Monthly = \$0.11</p>	<p>Council is considering providing funding for the following three requests in Recreation Services requiring a property tax increase of 0.07%:</p> <p>The request is for qualified staff in the weight room facilities. Currently 286.75 hours out of 478 hours per week are unsupervised. Proposal is to increase staff hours at four sites during peak hours (104 additional hours) to increase customer service.</p> <p>Physical presence is required at our facilities to monitor security cameras and provide onsite presence to ensure safety/security. Ongoing vandalism at all sites and potential access issues to Aldergrove Credit Union Community Centre waterpark and George Preston Recreation Centre sports box require action.</p> <p>The current financial system used by Township recreational subsidiaries lacks sophistication and reporting functionality and doesn't integrate well with Township reporting standards. If not migrated to the central financial system, continued manual data manipulation and reliance on shadow systems will continue, which is very time-consuming and inefficient.</p>
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Indicate your support for the proposed base property tax increase.

- Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>Engineering Services</p> <ul style="list-style-type: none"> • Engineering Technologist II Starting July 1 • Engineer-in-Training Starting July 1 <p>The increase for a residential property assessed at \$942,948:</p> <p>Property Tax: Annual = \$0.67 Monthly = \$0.06</p> <p>Water User Fee: Annual = \$0.67 Monthly = \$0.06</p> <p>Sewer User Fee: Annual = \$0.77 Monthly = \$0.06</p>	<p>Council is considering the addition of the following two positions, at a net total cost for 2019 of \$70,954.</p> <p>The General Fund would contribute half of the net cost of an Engineering Technologist II, or \$15,166 in 2019 (0.01%) and the other half in 2020 (0.01%). The Engineering Technologist II is responsible for responding to public service requests, undertaking traffic and speed surveys, review and issuance of permits, assisting in developing conceptual designs and costs estimates, consulting with outside agencies, reviewing design drawings and traffic management plans, and assisting in the review and development of transportation plans and studies.</p> <p>The General Fund would contribute half of the Engineer-in-Training (EIT), or \$27,894 in 2019 (0.02%) and the other half in 2020 (0.02%). Water and Sewer funds would contribute \$27,894 in 2019 from each of the user pay utilities. This position would be responsible for coordinating capital and operating projects related to all areas in the Engineering Division. With the growth of the Township and growing list of projects, additional resources are required to complete them on time. Using an EIT is more cost effective than using external consultants.</p>
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Indicate your support for the proposed base property tax increase.

- Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>Commitment to Sustainable Development</p> <ul style="list-style-type: none"> • Senior Planner Starting July 1 +0.05% in 2019 +0.05% in 2020 • Permit Coordinator Starting July 1 +0.04% in 2019 +0.04% in 2020 • Landscape Design Technician Starting July 1 +0.03% in 2019 +0.03% in 2020 • Development Revenue will more than offset the cost of above positions -0.26% in 2019 <p>The increase for a residential property assessed at \$942,948:</p> <p>Annual = (\$2.56) Monthly = (\$0.21)</p>	<p>Council is considering the addition of a Senior Planner, Permit Coordinator, and Landscape Design Technician to keep up with development applications which would be funded entirely from increased development revenue.</p> <p>The Senior Planner position will allow for customer service improvements given the increasing complexity and volume of applications to align with the Sustainability Charter, Official Community Plan, as well as community and neighbourhood plans. The Development Planning team has managed an increasing volume of annual applications over the past decade from 101 (in 2009), to 263 (in 2017). The position is proposed to be fully funded through amendments to increase revenue related to development application fees, approved by Council in 2018.</p> <p>The Permit Coordinator will administer the permit process for commercial and single family building permit applications. They will coordinate applications in conjunction with other departments, ensure timely responses, work on an expedited permit process, issue permits for complex building permit applications (high-rises, large mixed use applications), facilitate implementation of an online application portal, and provide additional support to the Assistant Chief of Inspections and Manager of Permits, Licence and Inspection Services.</p> <p>The Landscape Design Technician will allow for customer service improvements given increasing complexity and volume of applications, similar to, and in conjunction with, those experienced by the Development Planning team. The position is proposed to be fully funded through amendments to increase revenue related to development application fees, approved by Council in 2018.</p>
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Indicate your support for the proposed positions.

- Strongly support
 Support
 Neutral
 Oppose
 Strongly oppose
 No opinion

<p>WATER UTILITY</p> <p>The increase for a residential property subscribing to the service:</p> <p>Annual = \$24.86 Monthly = \$2.07</p>	<p>The Township of Langley’s water infrastructure includes over 535 km of water main, 2,800 fire hydrants, 21,000 service connections, 10 reservoirs, 19 wells, 35 pump stations, and a major water treatment facility. The Engineering Division is responsible for safe and efficient supply, distribution, and delivery of clean potable water to the community.</p> <p>The 2019 proposed property user fee increase of 4.90% will provide funding for non-discretionary expenditure increases for salaries and wages, utility contracts, service and maintenance contracts, debt repayment, and operating costs for water infrastructure. In addition, cost-share funding of \$43,860 will assist with the hiring of an Environmental Coordinator II and Engineer-in-Training.</p>
<p>Please indicate the water system you use on your property</p>	<p>_____ Township Water System</p> <p>_____ Private Well System</p>
<p>Indicate your support for the proposed utility user fee increase.</p> <p><input type="checkbox"/> Strongly support <input type="checkbox"/> Support <input type="checkbox"/> Neutral <input type="checkbox"/> Oppose <input type="checkbox"/> Strongly oppose <input type="checkbox"/> No opinion</p>	

<p>SEWER UTILITY</p> <p>The increase for a residential property subscribing to the service:</p> <p>Annual = \$46.95 Monthly = \$3.91</p>	<p>The Engineering Division is responsible for ensuring the efficient operation of the municipal sanitary sewerage system. This includes the collection and conveyance of discharge from homes and businesses to the regional facilities for treatment. The Township’s municipal sanitary sewerage system consists of over 343 km of sewer pipes, over 15,000 service connections, and 31 pump stations.</p> <p>The 2019 proposed property user fee increase of 10.79% will provide funding for non-discretionary expenditure increases for salaries and wages, utility contracts, service and maintenance contracts, debt repayment, and operating costs for the sewer infrastructure. In addition, cost-share funding of \$43,860 will assist with the hiring of an Environmental Coordinator II and Engineer-in-Training.</p>
<p>Please indicate the water system you use on your property</p>	<p>_____ Township Sewer System</p> <p>_____ Private Septic System</p>
<p>Indicate your support for the proposed utility user fee increase.</p> <p><input type="checkbox"/> Strongly support <input type="checkbox"/> Support <input type="checkbox"/> Neutral <input type="checkbox"/> Oppose <input type="checkbox"/> Strongly oppose <input type="checkbox"/> No opinion</p>	

<p>SOLID WASTE UTILITY (Garbage/Organics Collection)</p> <p>The increase for a residential property subscribing to the service: Annual = \$40.00 Monthly = \$3.33</p>	<p>The Solid Waste section of Engineering is responsible for collection and disposal services related to garbage, yard trimmings, organics, and managing an annual hazardous waste collection program, which includes sustainable community initiatives aimed at public education, intended to encourage reduction of waste volumes and thereby reducing the impact to the environment.</p> <p>The Solid Waste (garbage/organics collection) Utility will complete its second full year with the new semi-automatic collection process, which includes household base rates and cart rates (based on size).</p> <ul style="list-style-type: none"> • A representative single family pays \$330 annually. • A multi-family pays \$250 annually.
<p>Please indicate the water system you use on your property</p>	<p>_____ Township Sewer System</p> <p>_____ Private Septic System</p>
<p>Indicate your support for the proposed user fee increase.</p> <p> <input type="checkbox"/> Strongly support <input type="checkbox"/> Support <input type="checkbox"/> Neutral <input type="checkbox"/> Oppose <input type="checkbox"/> Strongly oppose <input type="checkbox"/> No opinion </p>	

Top of Mind Issues	<p>In your view, as a resident of the Township of Langley, what are the three (3) most important issues facing your community that you feel should receive the greatest attention from your local leaders?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Crime <input type="checkbox"/> Economy <input type="checkbox"/> Environment <input type="checkbox"/> Growth <input type="checkbox"/> Municipal Government services <input type="checkbox"/> Municipal Government spending <input type="checkbox"/> Parks <input type="checkbox"/> Social <input type="checkbox"/> Taxation <input type="checkbox"/> Transportation <input type="checkbox"/> Recreation, and Cultural Facilities <input type="checkbox"/> Other: _____ <input type="checkbox"/> None <input type="checkbox"/> No opinion
Other Comments	

Required Information

Name: _____

Phone/Email (optional): _____

Address: _____ Postal code: _____

The Township of Langley appreciates your input. Thank you for providing your comments.

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Any personal information collected on this form will be managed in accordance with the *Freedom of Information and Protection of Privacy Act*. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 fo@tol.ca 604.532.7396

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