



# Permissive Tax Exemption Application

## Places of Worship

### Five (5) Year Term Ending 2018

#### Instructions

Return your completed application form with required documentation by **July 15** of the current year, using any of the following methods, to the attention of:

Finance Division, Township of Langley

Mail: 20338 – 65 Avenue, Langley, BC V2Y 3J1

Fax: 604.533.6181

Email: **permissive@tol.ca**

Applications must include ALL the following supporting documentation to be considered:

- Most recent list of Trustee/Directors:  
Canada Revenue Agency T1235E
- Registered Charity Information Return Summary:  
Canada Revenue Agency T1242E
- Property site plan indicating the grounds, buildings, and their uses.  
Show all dimensions.
- Copy of Lease Agreement (if applicable)
- Lessor's signed Statutory Declaration (if applicable)

Note: The Township of Langley may contact you to request additional information to support your application.



# Permissive Tax Exemption Application

## Places of Worship

### Five (5) Year Term Ending 2018

#### 1 Property Information

Property address

Folio number

PID number

Registered property owner

#### 2 Organization Information

Organization full name (if different from above)

Preferred contact name

Preferred email

Mailing address

City

Postal code

Society number

Business number (CRA)

Applications cannot be considered for societies not in good standing.

Is this society in good standing?  Yes  No

#### 3 Principal Property Use

Is every building on the property currently set aside for public worship or for a church hall?

No  Yes. Explain

Number of buildings  
on property

Number of occupants  
per building

Describe building use

### 3 Principal Property Use continued

What is the total square footage of the living area?

Is any portion of the building or property owned, rented, or leased by commercial, private, or not-for-profit groups beside your own organization?

No  Yes. Explain

Does your organization currently hold any land not utilized for parking or educational instruction?

No  Yes. Explain

### 4 Financial Information

Does your organization have revenue generating activities on your property, i.e. hall rentals, catering, daycares, preschools, parking lots, etc?

No  Yes. Explain or attach fee schedule

Activity	Organization or Operator	Fee Charged	Annual Income
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$

## 5 Officer Certification

Information and signatures from two of the organization's officials are required.

Failure to disclose all relevant information may result in your application being revoked and repayment of foregone tax revenue.

To receive consideration, your organization must be in compliance with all municipal regulations, zoning, policies, and bylaws.

**We certify that all information provided above and materials submitted to the Township of Langley in support of this application are complete, true, and correct in all respects.**

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Name

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Title

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Daytime phone

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Email

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Signature

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Date (mm/dd/yyyy)

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Name

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Title

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Daytime phone

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Email

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Signature

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Date (mm/dd/yyyy)

### Office use only

Approved    Denied

Letter mailed

Bylaw #	Date
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Exempt	%
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Folio
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Any personal information collected on this form will be managed in accordance with the *Freedom of Information and Protection of Privacy Act*. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1   [foi@tol.ca](mailto:foi@tol.ca)   604.532.7396