



Permissive Tax Exemption Application Not-For-Profit Organizations

Instructions

Return your completed application form with required documentation by **July 15** of the current year, using any of the following methods, to the attention of:

Finance Division, Township of Langley

Mail: 20338 – 65 Avenue, Langley, BC V2Y 3J1

Fax: 604.533.6181

Email: **permissive@tol.ca**

Applications must include ALL the following supporting documentation to be considered:

- Most recent list of Trustee/Directors as submitted to a governing body:
Province of BC Form 11
or
Canada Revenue Agency T1235E
- Canada Revenue Agency:
Registered Charity Information Return Summary T1242E
or
Non-Profit Organization Information Return T1044E
- Property site plan indicating the grounds, buildings, and their uses.
Show all dimensions.
- Current fiscal year budget
- Certificate of Incorporation
- Copy of Lease Agreement (if applicable)
- Lessor's signed Statutory Declaration (if applicable)

Note: The Township of Langley may contact you to request additional information to support your application.



Permissive Tax Exemption Application

Not-For-Profit Organizations

1 Property Information

Property address	
Folio number	PID number
Registered property owner	

2 Organization Information Year of Exemption

Organization full name (if different from above)	
Preferred contact name	
Preferred email	
Mailing address	
City	Postal code
Society number	Business number (CRA)
Township of Langley Business Licence number All not-for-profit organizations must have a business licence (no cost) solely for fire safety purposes.	
Applications cannot be considered for societies not in good standing. Is this society in good standing? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Council may only provide tax exemptions under Section 224 of the <i>Community Charter</i> . This exemption is sought under Section 224 Subsection _____ Clause _____	
An exemption is being sought for <input type="checkbox"/> whole parcel <input type="checkbox"/> portion of parcel, as indicated on attached site plan	
Is your organization not-for-profit? <input type="checkbox"/> Yes <input type="checkbox"/> No	

What services do you provide?

Is your organization accessible to the public? Yes No

How is the general public made aware of your services?

What is the size of your membership?

What percentage are residents of the Township of Langley? _____%

How is your organization a complementary extension to municipal services and programs?

How does your organization benefit Township of Langley residents?

How would your organization be impacted if it did not receive a tax exemption?

3 Principal Property Use

What is the principal use of the property?

Number of buildings on property	Number of occupants per building	Describe building use

What is the square footage of the living area?

Is any portion of the building or property owned, rented, or leased by commercial, private, or not-for-profit groups beside your own organization?

No Yes. Explain

4 Financial Information

Has your organization applied for or received funding from any other government or non-government organization?

No Yes. Complete the following:

Funding Agency	Grant or Funding Type	Status	Amount
			\$
			\$
			\$
			\$
			\$
			\$

Does your organization have revenue generating activities on your property, i.e. hall rentals, catering, daycares, preschools, parking lots, etc?

No Yes. Explain or attach fee schedule

Activity	Organization or Operator	Fee Charged	Annual Income
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$

