



Driveway Extension (Widening) Permit

I want to widen my existing driveway.

What do I need to know? What do I need to do?

1. The Township of Langley extends existing driveways on an at cost basis. Only Township crews can perform this work for Class A and B watercourses. If the Township approves your application, and you wish to proceed with driveway widening, there are two options:
 - a) Township crews install the culvert and bulkheads*, or
 - b) Township crews install the bulkheads and you install the culvert. You can install your own culvert only if it meets Township specifications and Township staff do not require environmental permits.

* *Bulkheads are the structures that prevent material from sloughing into the ditch and hold the culvert in place.*

If you choose to install the culvert yourself, or hire a contractor to do so, you or your contractor must:

- Submit the estimated cost of the culvert installation, and
 - Apply for and receive a Highway Use Permit in order to work in the Township's road right-of-way
2. Complete and submit your Driveway Extension Permit application to the Engineering Division at the Township Civic Facility. Applications are available online at tol.ca or at the Engineering counter at the Civic Facility. Applications also must include a non-refundable application fee of \$100 (note: fee is subject to change). Township of Langley Transportation Technologists/Engineers will review the permit application for approval.
 3. The Engineering Clerk will provide you with wooden stakes to identify the width of the extension.
 4. The Township's Stormwater Foreman will attend the site to review site conditions. Following the review, the Township will provide your estimate details by telephone or email. The estimate will include the cost of the pipe installation and bulkhead cost. The estimate is valid for 90 days.
 5. If you wish to proceed with the driveway extension, you must pay the specified deposit as determined from the estimate.

Note: *The Township makes every effort to ensure the estimate is adequate to cover all costs. However, in the event that actual costs are higher than the estimate, the Township requires applicants pay any additional costs. If actual costs are lower than the estimate, the Township will refund the difference.*

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Questions about driveway extensions?

Contact the Engineering Division at 604.533.6006.

Hours of operation: Monday through Friday, 8:30am to 4:30pm.

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6. Timing of your driveway extension for Class A and Class B watercourses is dependent upon BC Ministry of Forests Lands and Natural Resource Operations (MFLNRO - Water Act) and Fisheries and Oceans Canada (DFO – Fisheries Act) restrictions, weather conditions, and crew availability. The Township performs driveway extensions on a priority basis.
7. After the work is complete, and the Township has received all invoices for materials and supplies, you will receive a letter of accounting. The letter of accounting will also include either a refund cheque or invoice to cover the actual cost of the work, if applicable.