



# Park Permit Application

\$50 application fee

Special Event applications must be submitted a minimum of 30 days in advance, all other applications must be submitted a minimum of 14 days in advance. Additional park permit application information is available on page 3.

## 1 Applicant Information

Applicant name	Organization	
Mailing address	City	Postal code
Phone	Email	

## 2 Park Permit Request Information

Park name	Location
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Purpose

Day of week	Start date	End date	Start time	End time	Number of participants

Additional information

## 3 Signature

Applicant's signature

Print name

Date (mm/dd/yyyy)

## 4 Terms

1. **Applicable Laws.** The Applicant agrees that they have read and understood, and that they will comply with, all applicable federal, provincial, and municipal laws, orders, standards, policies, and guidelines including, but not limited to applicable Township bylaws, all as amended or replaced from time to time.
2. **Indemnity and Release.** The Applicant hereby releases and will indemnify and save harmless the Township of Langley and all of its employees, agents, officers, elected officials, and directors from and against all claims, demands, causes of action, suits, losses, damages and costs (including all actual legal and consultant costs), liabilities, expenses, and judgments which the Township of Langley incurs, suffers or is put to, arising out of or in any way related to the following:
  - (a) The Applicant's breach of the terms and conditions of the permit, including for certainty, anything required to be done or maintained by the Applicant hereunder or anything not done or maintained by the Applicant as required as a condition of the Parks Booking Contract and/or Parks Permit, as issued; and
  - (b) a negligent act or omission or willful misconduct by the Applicant or any employee, agent or contractor of the Applicant, unless such claims, demands, causes of action, suits, losses, damages and costs, liabilities, expenses and judgments arise directly or indirectly from the Township of Langley's negligence.
3. **Voiding of Permit.** The Applicant acknowledges and agrees that failure to comply with a term or condition of the Parks Booking Contract and or Parks Permit, as issued, shall automatically render the permit void.

### Office Use Only

Permit type:

- |  |                                     |   |   |                                   |   |                                      |
|--|-------------------------------------|---|---|-----------------------------------|---|--------------------------------------|
| <input type="checkbox"/> After hours           | <input type="checkbox"/> Commercial | <input type="checkbox"/> Construction   | <input type="checkbox"/> Fireworks                | <input type="checkbox"/> Liquor   | <input type="checkbox"/> Motorized toys | <input type="checkbox"/> Parachuting |
| <input type="checkbox"/> Plants and vegetation | <input type="checkbox"/> Research   | <input type="checkbox"/> Special events | <input type="checkbox"/> Unmanned aerial vehicles | <input type="checkbox"/> Vehicles | <input type="checkbox"/> Waste          | <input type="checkbox"/> Weapons     |

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 [foi@tol.ca](mailto:foi@tol.ca) 604.532.7396

# Park Permit Application Information

Public Spaces Regulation Bylaw 2018 No. 5298 regulates the use of public spaces in the Township of Langley. The council-approved Parks Permits policy sets out the Township's approach to park permits issued pursuant to the Public Spaces Regulation Bylaw 2018 No. 5298.

A full list of Township Parks and Amenities is available at [tol.ca/parks](http://tol.ca/parks).

An application fee of \$50, along with any applicable parks rentals fees, must be submitted at time of application prior to Township review of any activity governed by the bylaw. Additionally, a security deposit and/or insurance may also be required, dependent on the nature of the activity. Township staff will provide information on the process and requirements at time of application. On expiration of the permit, the file will be reviewed and if no outstanding costs to mitigate damage are recorded, the security deposit will be released back to the depositor or utilized to cover any costs.

Rental rates are as outlined in Schedule 1. Recreation, Culture, and Parks of the Township of Langley Fees and Charges Bylaw 2007 No. 4616, as amended or replaced from time to time, is available at [tol.ca/bylaws](http://tol.ca/bylaws).

Security deposits range from \$220 for facilities and grass fields, \$1000 for synthetic fields, and up to \$2000 for a full stadium rental.

Dependent on the nature of the application, you may be required to submit additional documentation including, but not limited to, an impact mitigation plan.

More information is available by calling 604.532.7350 or emailing [parksadmin@tol.ca](mailto:parksadmin@tol.ca).