

Parks Donation Application

1 Contact Information

Applicant / Organization's name		Date
Main contact		
Address		City Postal code
Phone	Alternate phone	Email

2 Donation Receipt

Donation receipt to be issued to:

Main contact		
Address		City Postal code

3 Donation Type

Plaques may be added to existing benches, trees and some picnic tables. For eligibility, call 604.532.7300.

- Township of Langley standard bench with plaque
 Francis Andrew decorative bench with plaque
 Park tree
 Picnic table
 Other (specify) _____

4 Commemorative Plaque Inscription

Maximum 3 lines; maximum 55 characters per line (includes punctuation and spaces). Enter desired inscription below:

Line 1:
Line 2:
Line 3:

5 Terms

- The Township of Langley Donation program is guided by Council Policy 06-303 Community Donations.
- All donations are accepted on the basis that they will be maintained for a minimum of 10 years in their original location, or near their original location, after which the disposition of the gift is at the sole direction of the Township.
- Donations are valid for 10 years. At the end of the term, an option to extend may be available to the original donor.
- Sites for donated items are chosen in consultation with staff.
- Donations to the Township for a specific item do not constitute ownership of the item, the land upon which it is situated, or the surrounding lands.
- Total costs include item purchase, installation, and annual maintenance fees for the duration of the term.
- All repairs and maintenance will be undertaken by the Township of Langley.

Office use only

Donation amount	<input type="checkbox"/> Donation received	<input type="checkbox"/> Item ordered	Date:	Date received
Date:	Payment type	<input type="checkbox"/> Work order created	Date:	Date received
<input type="checkbox"/> Tax donation receipt ordered				

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 fo@tol.ca 604.532.7396