

March 18, 2005

To: All Consultants Working on Land Development Applications within the Township of Langley

Re: Utility Design Drawings Review Process

This is to inform you that effective immediately, all utility design drawings relating to land development projects, must be reviewed by the Developer's Engineer prior to submission to and acceptance by the Township of Langley. A sample covering letter, confirming that the engineer responsible for the design has reviewed the utility design drawings, is enclosed. Please ensure that a copy of this letter is attached to all utility design drawings forwarded to the Township for acceptance.

Review of the utility design drawings includes those relating to electrical, gas, telephone and cable systems; and may include design drawings from other agencies, such as Canada Post, GVRD and others, as required to support the proposed development. Developer's Engineer is required to review the utility design drawings to confirm compliance with Municipal standards with respect to location; and that there are no conflicts with existing or proposed facilities.

Please contact the Development Engineering Department at 604-533-6034 if you have any questions or require further information.

Yours truly,

Ramin Seifi, P. Eng.
MANAGER, DEVELOPMENT ENGINEERING

cc: Brent Webster, B.C. Hydro- Abbotsford
Don Norton, BC Hydro- Surrey
Fred Hazel, BC Hydro- Surrey
Douglas Locke, Telus
Ross Dalpre, Terasen
Pat Eaton, Shaw Cable

**Sample letter from Consulting Engineering Firms to the Development Engineering
Department of the Township of Langley**

(Company Letterhead)

Date:

**Municipal file:
Consultant file:**

To:

Township of Langley
20338 65 Ave
Langley BC V2Y 3J1

Dear Sir:

Re: Review of Utility Design Drawings for Project Located at: *(insert site address)*

I, *(insert Professional Engineer's name)*, of *(insert name of engineering firm)* confirm that the attached *(insert utility company or other agency name; e.g.: BC Hydro, Telus, Terasen, Canada Post, etc.)* design drawing(s) numbered *(insert drawing reference number)* for the proposed development at the above referenced location, have been reviewed for compliance with Municipal standards with respect to ultimate location. I confirm that the design reflected in the attached drawing(s) is in harmony with the civil design and with all existing and proposed utilities and services and that there are no conflicts.

Please review and if acceptable, forward one copy of the accepted plans to the corresponding utility or agency, return one copy to our office, and retain one copy for your records. If the design is not acceptable, please return all copies with your comments to our office for further amendments. Should site conditions require variations to the accepted design drawings, we will contact the Development Engineering Department prior to construction.

Please contact our office at *(insert telephone number of engineering firm)* if you have any questions or concerns.

Signature and seal of the Engineer