

Appendix B - POLLING LETTER
(To be Printed on Production's Letterhead)

(Date)

Dear Neighbors of *(location address – include Business Name if applicable)*,

(Production company name) will be filming scenes for *(film title)* at *(location address)* on *(day/dates of filming)*.

We have applied to the Township of Langley for an **extension** to the noise curfew in order to have enough hours of darkness to complete our scenes. We would like to film until *(time)* on *(day/dates of filming)*. Usual curfew hours are from 7:00 am to 10:00 pm. The Township of Langley requires that we canvass the neighborhood to gauge support of the extension.

Representatives, with production identification from our office, will be coming door to door later this week asking you to indicate whether or not you support the curfew extension by signing a poll. If you prefer, you may call the Township of Langley Film Coordinator at 604-533-6151 or email film@tol.ca to express your support for or concerns about this work. Please be sure to include your name, address and phone number in the message. Upon completion of the poll, we will advise you of the Township's decision and provide you with further details closer to the filming date.

The following is an outline of our proposed filming dates, times, locations, and significant action:

(Day/Dates of Prep):

- 8:00am – 5:00pm Our set decorating crew will prepare the house for filming. The majority of the work will occur inside the home. However, some temporary landscaping will be installed in the front yard.
- 6:00pm – 11:00pm Our essential work trucks will arrive and park on *(street name)* between *(address/street range)* as well as several private driveways in the neighbourhood.

(Day/Dates of Filming):

- 7:00am – 9:00am Crew will begin to arrive in your neighbourhood. They will park at *(location address)* and will be transported to the filming location using shuttle vehicles.
- 9:00am – 8:00pm Filming of dialogue scenes will take place inside the residence.
- 7:00pm – 10:30pm Exterior dialogue scenes in the front yard and driving scene in which our picture car drives up to the house. Traffic delays of up to 3 minutes can be anticipated during the filming of these exterior scenes.
- 10:30pm – Midnight Equipment is loaded as quietly as possible into the trucks. Crew and work trucks will leave the area.

There will be a very bright light positioned on a mechanical lift raised to approximately 80' high at the northwest corner of the property. This will make the neighborhood much brighter than usual, but will not be directed into any houses. There will be no special effects, gunfire or extraordinary loud noises during filming. We will schedule our work so that the scenes with the most noise are completed as early as possible.

If you have any questions or concerns about how this filming might affect you, or will be unavailable to sign when we are polling in your neighborhood, please call me at *(phone number)* or the Township of Langley Film Coordinator at 604-533-6151.

Sincerely,

(Location manager name)

Appendix B - POLLING FORM

We have received a copy of the letter from **THE Productions Inc.** dated **February 26, 2013**. By signing below, we are indicating whether we support the Township of Langley granting an extension to the noise curfew on **Thursday, March 7, 2013 until 1:00am (Friday morning) and Friday, March 8, 2013 until 2:00am (Saturday morning)** as outlined in the letter.

There will be a scene filmed containing a number of special effects including **atmospheric smoke and large wind fans**. There is also a scene involving a large crowd of people in front of the home scheduled for Friday night. We also understand that lights will be placed in the front yard of the location and a lighting crane on the northeast corner of 203 St and 72 Ave making the area much brighter than usual.

STREET NAME: _____

House No.	Name (please print)	Signature	Phone Number	Curfew Extension		If dates change, do you want to be re-polled?	
				SUPPORT	Do NOT Support	Yes	No

Any personal information collected on this form will be managed in accordance with the *Freedom of Information and Protection of Privacy Act*. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy and Records Management, 20338 – 65 Avenue, Langley, BC V2Y 3J1 t. 604.533.6101

INFO TO BE COMPLETED BY POLLER	1st Visit:	Date: _____	Time: _____	3rd Visit:	Date: _____	Time: _____
	2nd Visit:	Date: _____	Time: _____	4th Visit:	Date: _____	Time: _____