



**The Corporation of the Township of Langley
Community Development Division**
20338 – 65 Avenue, Langley, B.C. V2Y 3J1
Tel: 604.533.6034
Fax: 604.533.6110
cdinfo@tol.ca

OFFICE USE ONLY

Date application finalized for processing: _____
Project #: _____ Folder #: _____
Folder #: _____ Folder #: _____

DEVELOPMENT APPLICATION FORM

- Application for** (check all that apply)
- Plan Amendment: Official Community Plan, Community Plan and/or Neighbourhood Plan or Sub Neighbourhood Plan
 - Zoning Bylaw Amendment (Rezoning)
 - Development Permit
 - Development Variance Permit
 - Subdivision
 - Liquor Licence Endorsement
 - Heritage Revitalization Agreement
 - Heritage Alteration Permit
 - Land Use Contract Amendment (not changing use or density)
 - Land Use Contract Amendment (changing use or density)
 - Land Use Contract Discharge
 - Other

Applicant:

Name of applicant: _____

Company Name: _____

Telephone: _____ Fax: _____

Email: _____

Mailing address of applicant:

SUBMISSION REQUIREMENTS: SEE APPROPRIATE "APPLICATION CHECKLIST" FOR ADDITIONAL ITEMS (AND APPLICABLE FEES) REQUIRED TO ACCOMPANY THIS FORM

All applicants must also complete the Property List and Authorization found on the reverse. All properties to which this application applies must be detailed. If there is insufficient space provided for all subject properties and/or registered owners, please attach a separate list and include all of the required information.

Please provide the following information: (if insufficient room is provided, please attach a separate sheet)

Civic address of Property 1: _____

Civic address of Property 2: _____

More than two properties to be included in this application? _____ (if yes, attach the "additional properties" form)

Community Plan: _____ Neighbourhood Plan (if applicable): _____

Existing Zoning: _____ Proposed Zoning (if applicable): _____

Gross site area (ha): _____ Total gross floor area (GFA) (m²) (if applicable): _____

Number of lots/residential units proposed (if applicable): _____

Are there any watercourses on the property or immediately adjacent? _____

Does the development comply with the Streamside Protection Bylaw No. 4485? _____

Brief description of application and/or other relevant information: _____

(see reverse)

Property List:

Property 1
Registered owner(s): _____

Tel: _____
Fax: _____ Cell: _____
Email: _____
Owner's address: _____

City: _____ Postal Code: _____
Civic address of subject property:

Legal description of subject property:

Property 2
Registered owner(s): _____

Tel: _____
Fax: _____ Cell: _____
Email: _____
Owner's address: _____

City: _____ Postal Code: _____
Civic address of subject property:

Legal description of subject property:

Authorized Agent:
Agent name: _____
Company name: _____
Telephone: _____
Fax: _____ Cell: _____
Email: _____
Address: _____

City: _____ Postal code: _____

Primary Consultant:
Contact Person: _____
Company name: _____
Telephone: _____
Fax: _____ Cell: _____
Email: _____
Address: _____

City: _____ Postal code: _____

Authorization:

As **Registered Owner(s)** of the subject lands I/we submit this application for the development of the subject properties and authorize the above noted Authorized Agent to act as my/our agent in regard to this application. **If there are any changes in ownership, authorizing agent, primary consultant, legal description or development proposal while this application is pending, I/we will notify the Community Development Division in writing immediately.** I/we have completed the above form and submitted all required documents as described in the appropriate **Application Checklist.**
Authorized Signator (property 1): _____ Signature: _____
Authorized Signator (property 2): _____ Signature: _____
Authorized Agent: _____ Signature: _____

For more information please contact
Township of Langley
Community Development Division
20338 – 65 Avenue, Langley, BC V2Y 3J1
Telephone: 604.533.6034 Fax: 604.533.6110
cdinfo@tol.ca

Any personal information that is collected on this form will be managed in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have any questions or concerns regarding the collection, use, disclosure or safe-guarding of personal information associated with this form, please direct enquiries to the Freedom of Information and Protection of Privacy Coordinator, Le*islative Services, 20338 – 65 Avenue, Langley BC V2Y 3J1 or phone 604.533.1 FEF.

DEVELOPMENT APPLICATION REQUIREMENTS



Note: Items listed are required at time of submission of application. If **any** of the required documents are not included the application will not be accepted. Additional information may be required after application submission to facilitate further processing of the application.

Last Updated: February, 2012

	APPLICATION TYPE	REQUIRED ITEMS
1	Provincial Agricultural Land Commission (PALC)	
	• Non-Exclusion	B,C,K,L
	• Exclusion	B,C,K,L,N
2	Development Permit	
	• Residential (single family)	A,B,C,K
	• Commercial, Industrial, Institutional, Multi-Family Residential	A,B,C,D,E,F,G,H,I,J,K
3	Development Variance Permit	A,B,C,H,K
4	Official Community Plan, Community Plan or Neighbourhood Plan Amendment	A,B,C,K
5	Rezoning	
	• Industrial, Commercial, Institutional, Multi-Family Residential	A,B,C,D,E,F,G,H,K
	• Residential - Non-ALR 5 Lots or under	A,B,C,D,G,H,K
	• Residential - Non-ALR over 5 Lots	A,B,C,D,E,F,G,H,K
	• Within the Agricultural Land Reserve	A,B,C,H,K,M
6	Subdivision	
	• Within the Agricultural Land Reserve	A,B,C,H,M
	• Non-ALR 5 Lots or under	A,B,C,D,G,H
	• Non-ALR over 5 Lots	A,B,C,D,E,F,G,H
7	Liquor Primary Licence Endorsement or Community Gaming Facility Endorsement	A,B,C,H,K,O
8	Heritage Revitalization Agreement or Heritage Alteration Permit	A,B,C,D,E,F,G,H,I,J,K
9	Land Use Contract Amendment/Discharge	A,B,C,K

A.	Fully completed development application form Including signatures of authorization by all property owners
B.	Title Search. No older than 30 days. If property is owned by a company, include a BC Company Summary search (Available from the Land Titles Office); and letter on company letterhead to confirm the applicant's authority to sign on the company's behalf.
C.	Application Fee. Refer to Development Application Fee Brochure.
D.	Tree Survey. Refer to Tree Protection Brochure.
E.	Tree Evaluation Report. Refer to Tree Protection Brochure.
F.	Integrated Site Design Concept Plan (ISDC). Refer to Tree Protection Brochure. Four (4) copies, drawn to scale in metric. Letter (8.5 x 11), legal (8.5 x 14), or ledger (11x17).
G.	Tree Summary Schedule. Refer to Tree Protection Brochure.
H.	Site Plan. Six (6) copies, drawn to scale in metric. Letter (8.5 x 11), legal (8.5 x 14), or ledger (11x17).
I.	Building elevations (followed by signage plans, coloured rendering, colour and materials board & design rationale)
J.	Landscape Plans. Refer to Landscape Review Process Brochure. Six (6) copies, drawn to scale in metric. Four (4) full size, two (2) 11x17 reductions.
K.	Letter of Intent. Detailing the proposal. For commercial/ industrial/institutional development permit applications indicate the name/type of business and number of employees.
L.	Agricultural Land Commission's "Application by Land Owner". Including all supporting documents noted within.
M.	Agricultural Land Commission approval letter.
N.	PALC Exclusion Documentation Confirmation of newspaper ad, notification of neighbours, and on-site signage
O.	Provincial Liquor Control and Licensing Branch application; or Community Gaming Facility Application Including all supporting documents noted within.

Applicant Signature: _____

Date: _____

Received By: _____

Date: _____