



Tenant Improvement Permit Applications Prior to Accepted Final Inspection of Base Building Coordinating Registered Professional and Occupant Approval

Permit, Licence & Inspection Services

1

Project Address _____ **Unit** _____ **BP No.** _____

This is to certify that I, _____ am the Coordinating Registered Professional (CRP) for the base building project address as indicated above.

I, as the CRP, confirm that I have reviewed the proposed works for the Tenant Improvement Building Permit Application for the above referenced unit in the base building as follows:

Please check all applicable boxes:

- As the Coordinating Registered Professional for the base building, I have reviewed all the construction drawings (from others) for the above noted TI and confirm that the base building approach to building code compliance is being followed and that ongoing TI work will not negatively affect the completion of the base building.
- The base buildings fire and life safety systems have been installed and commissioned prior to the tenant improvement permit application being submitted for building permit.
- The base buildings fire and life safety system have **NOT** been installed and any work on these systems will be completed by the base building sprinkler and fire alarm contractors.

This is to certify that I, _____ am the occupant of the above referenced unit and will be operating the business by the name of _____ in which the subject tenant improvement works are located.

I acknowledge that I will not request a final inspection for the tenant improvement until such time as the base building has received an Accepted Final Inspection, and further I will not operate the business until such time as all required inspections and licences are approved and issued.

Certified this _____ **day of** _____ **20** _____

A Coordinating Registered Professional

Name Company Address Signature

B Occupant of Tenant Improvement

Name Company Address Signature

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 foi@tol.ca 604.532.7396