



Liquor Licence Occupant Load Review Application

Calculation of occupant load for Liquor Licence approval

Date	Folder number
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1 Application Details

Application type

- Food primary
 Liquor primary
 Lounge endorsement
 Special event area
 Winery/Cidery/Distillery
 Other _____

Reason for review

- New licence
 Amendment to existing licence
 Change of owner

Total number of indoor seats

Total number of outdoor seats

Total number of staff

Licensed floor area

Is there an active building permit for this establishment?

- Yes
 No
 If yes, provide building permit number _____

2 Business Information

Business name

Applicant name

Address

City

Postal code

Phone

Alternate phone

Fax

Email

see next 

Owner name	
Address	
City	Postal code
Phone	Alternate phone
Fax	Email

Agent name (note: Agents Authorization Form required)	
Address	
City	Postal code
Phone	Alternate phone
Fax	Email

3 Submission Requirements

- Two 11 x 17" copies of seating plan; clearly include/identify:
 - layout of entire establishment
 - establishment name and address
 - all details including all rooms, washrooms, exits, and outdoor patio areas
 - number of seats
 - maximum number of staff
 - lounge area (for applicable restaurants)
- Payment of applicable fee is required at time of submission

4 Terms

I hereby verify that the information included on/with this form for the Liquor Licence Occupant Load Review is complete, true, and correct.

Applicant name (owner/agent)

Applicant signature

Date

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 fo@tol.ca 604.533.6101

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