



Bulletin

Permits Licence and Inspection Services

SINGLE FAMILY BUILDING PERMIT APPLICATIONS

20338 65 Ave., Langley B.C. V2Y 3J1
Phone 604.533.6018

This bulletin outlines the Township of Langley, Permit, Licence & Inspection Services application requirements for residential construction. A complete building permit application must be submitted.

The attached application package must be completed by the owner/agent prior to submitting the permit package to the Permit, Licence & Inspection Services Department. This will guide applicants to ensure that their application is complete and fully prepared for plan review by Township of Langley staff.

Completed application packages can be dropped off any time between 8:30 a.m. and 3:30 p.m.

A “**Complete Permit Package**” must include the following information:

- Building Permit Application Form;
- Building Permit Checklist complete with all required documents;
- Agent Authorization letter (if applicable);
- 3 complete sets of building drawings and site plans (1-full size and 2 -11x17);
- 2 of the 3 sets to be stamped by the Professional Engineer, Design Consultant and Registered Waste Water Practitioner (if applicable);
- Standard Letters of Assurance in the forms set out by the British Columbia Building Code; signed and sealed by a Professional Engineer for Structural and Geotechnical

Be advised that missing and/or incorrect information will result in your application being considered incomplete and will delay the permit application review.

Once the building permit has been issued, the full sized drawings are to be available on the construction site at all times. Inspections will not be performed unless the drawings are available for the Building Inspector.

For further information and inquiries, contact the Permit, Licence & Inspection Services department at 604.533.6018 or visit us at our office.

Sincerely;

Roberto Cesaretti
Manager, Permit, Licence & Inspection Services