



Neighbourhood Initiative Program

The Township of Langley's Neighbourhood Initiative Program was implemented in recognition of the need to assist communities in developing recreational opportunities **for their parks on a cost sharing basis with the Township**. The Township will contribute funds to a maximum of \$5,000 per project or 50% of the total cost of the project, whichever is the lesser.

A project must meet the following eligibility guidelines:

- is a capital construction project within a Township park, or within a designated neighbourhood park/school site, **or is a play equipment project at a private elementary school site where no public park/school site exists in the immediate neighbourhood**
- meets the quality standards as established and monitored by the Township
- is accessible to the general public at all reasonable hours **or as agreed upon hours for private lands**
- appeals to a realistic number of people in the community
- is a one-time project (e.g. not a phased project) and is the only project the group is applying for assistance for in the current calendar year
- does not duplicate existing recreational facilities within the neighbourhood
- does not conflict with the Township's overall strategies and priorities for park development
- does not utilize other Township funding sources in the group's matching portion
- is completed within one year of funding approval
- does not have resources expended prior to project approval

Forward completed application to:

Attention: Neighbourhood Initiative Program
Arts, Culture and Community Initiatives Division
Township of Langley
20338 – 65 Avenue, Langley, BC V2Y 3J1

For more information, please contact the Arts, Culture and Community Initiatives Division at 604.532.7562.



Neighbourhood Initiative Program Application

1 General Information

Group name

Group type

Contact

Address

Email

Phone

Contact

Address

Email

Phone

Contact

Address

Email

Phone

2 Project Information

Project type

Location

2 Project Information continued

Project Description

a. Project components (include manufacturer's name(s) where applicable)

b. Anticipated users (neighbourhood, age range, etc.)

c. Rationale for facility

Note: Please attach a sketch or plan showing the location of the proposed recreation facilities as well as existing structures/buildings and/or other significant features. Provide accurate dimensions and north arrow.

3 Financial Information

A Expenditures (actual costs)

1. Site preparation costs (may include removal/demolition)	Total (1) \$
2. Costs for major components (please specify)	
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
	Total (2) \$
3. Freight/Transportation	Total (3) \$
4. Installation/Labour costs	Total (4) \$
5. Site restoration	Total (5) \$
	Sub Total \$
6. Applicable taxes	Total (6) \$
	Total Project Cost \$

3 Financial Information continued

B Sources of Revenue

1. Group	\$
2. Other	\$
3. Request from Township of Langley	\$
Note: Please include verification of available funds.	Total Revenues \$

4 Implementation

Anticipated start date (mm/yyyy)	Anticipated completion date (mm/yyyy)
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5 Other Information

Are these the first Neighbourhood Initiative Program funds for which your group has applied? Yes No

If no, please describe previous Neighbourhood Initiative Program Project(s):

- a. Location _____
- b. Project type _____
- c. Completion date _____
- d. Township of Langley's contribution _____
- e. Has a financial statement of the completed project been forwarded to the Township? Yes No

Representative's signature

Date (mm/dd/yyyy)

6 Checklist

Have you included the required documentation?

- Application
- Location plan/Drawings
 - Cost Estimates
 - Materials
 - Labour
 - Other
- Verification of available funds

Office use only

Date received (mm/dd/yyyy)	Approval date (mm/dd/yyyy)	Actual date of completion (mm/dd/yyyy)
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Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 foi@tol.ca 604.532.7396